

4-H CHARTER APPLICATION / RENEWAL

All of the following criteria have been met by 4-H members and volunteers of our (circle one): **community club, project club, or community partnership club.**

Club Manager and / or president must initial each of the following criteria:

- Five or more members
- Two or more teen or adult club managers
- Meeting place (for at least the next three months) Location _____
- Elected officers (attach list of officers)
- Each members enrolled in at least one 4-H project experience
- A club name - Name _____
- By-laws (attach a copy) By-laws must have dissolution clause
- EIN number as follows: _____
- Bank account location: _____
- Phone number: _____ Account type (Checking or Savings) Acct.# _____
- Annual Financial Report turned into County Extension Office
- Signature Card Names as follows: _____

If club has been chartered before, what was the date? _____

This form, list of officers and copy of by-laws are due to the County Extension Office by August 31st.

President's Signature _____ Date _____

Treasurer's Signature _____ Date _____

Club Manager _____ Date _____

Club Manager _____ Date _____

Charter expires on August 31, _____. Year Club Began (If previously in existence) _____

Approved :

Club Chartered YES NO Club Renewed YES NO

Not Approved due to the following criteria (from the list above) not being met:

Approved by:

County Extension Agent(s) _____ Date _____